



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**  
Odiongan, Romblon



Telephone No. (042) 567-5273

Telefax No. (042) 567-5859

## MEMORANDUM

No. 023, s. 2019

**TO :** **ALL CONCERNED** (See attached list)  
This University

**FROM :** **ELVIN F. GAAC, Ph.D.**  
Officer-in-Charge  
VP for Academic Affairs

**SUBJECT :** **ISO 9001:2015 CERTIFICATION PROCESS**

**DATE :** **February 28, 2019**

The winning bidder (Macro Vision Consultancy) of the consultancy services for the ISO 9001:2015 Certification Process will have their second engagement on **March 7 – 8, 2019.**

In this connection, you are hereby advised to attend the training to be held at the **Food Processing Center, RSU – Main Campus, Odiongan, Romblon.** See attached notice of consultant's visit for the scheduled activities and the required to prepare for the said training. Also, please visit <https://plandev.weebly.com> for further details/information.

Expenses incurred due to your attendance will be charged against local school funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

Copy furnished:

Chief Admin. Officer  
Personnel Office  
Accountant  
Budget Officer  
Resident Auditor  
Records Officer  
File

2019/OP/JFR/mfd

*“Readiness to Sewe the region in Utilizing resources for higher education”*