



MACRO VISION CONSULTANCY

TRAINING & CONSULTANCY

COMPANY : ROMBLON STATE UNIVERSITY
Manuel L. Quezon St., Liwanag Odiongan, Romblon

TO : DR. ARNULFO F. DE LUNA
University President
ENGR. BILSHAN F. SERVAÑEZ / ENGR. REYNALDO PEREZ-RAMOS, PHD,
ISO Facilitator

STANDARD : ISO 9001:2015

SUBJECT : Notice of consultant's visit

Revision: October 5, 2019

DATE	TIME	ACTIVITIES	THE CLIENT IS REQUIRED TO PREPARE THE FOLLOWING:	Remarks
OCTOBER 14-16 2019		Documentation Process assessment	◇ Risk Assessment Registry ◇ Opportunities Action Plan ◇ SWOT ◇ Needs and Expectations of Interested Parties ◇ Quality Objectives ◇ Internal audit records	

- Please send the approved notice of visit to Macro Vision Consultancy. Cancellation shall be done at least three (3) days before the scheduled visit otherwise; our assigned consultant/s will be in your office at the stated date. Likewise, in case of cancellation this shall be documented & approved by the management.

Confirmed by:

Date:

Approved schedule shall be sent to:

Print Name & Signature

10 Oct 2019

Fax number: (02) 8685237

Email Address:

admin@mvconsultancy.info or
macro_viz@yahoo.com