

REPUBLIC OF THE PHILIPPINES
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MIMAROPA REGION

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Ref. No. 01-086

January 17, 2020

DR. ARNULFO F. DE LUNA

President
Romblon State University
Odiongan, Romblon

Dear **Dr. De Luna**:

Greetings from Calapan City!

This has reference to your letter dated October 15, 2019 requesting comments on the draft Romblon State University (RSU) Strategic Plan 2019-2025.

We are pleased to provide you the following comments and recommendations:

1. Always spell out the acronym the first time it is used in the discussions.
2. Include the following under the land use plan (in preparation for the formulation of the Land Use Development and Infrastructure Plan pursuant to Republic Act No. 11396):
 - a. Proposed and existing land use framework of the main campus
 - b. Land use framework maps of external campuses (existing and proposed)
 - c. Detailed geographical description and site survey
 - d. Description/summary of inventory of all existing building, facilities, and other infrastructure within the compound
 - e. Cadastral survey of land occupied by the SUC including detailed geographical descriptions on land disputes, natural and man-made hazards for climate change issues, and zoning projections
 - f. Detailed geographical description of land use for commercial, agriculture, fishery, forestry, and other
 - g. Activities, including open and recreational spaces, landscape features, and campus transportation systems, and among others
3. Follow the given outline, especially in Chapter II. The proposed outline suggests for an assessment of mandate, structure, staffing pattern, competencies, funding, and facilities to realize the developments and progresses made per key result area from the previous plan period (Instructions, Research, Extension, Production, and Finance and Administration).

4. Decide on what format will be used per section. There is no consistent format per assessment, challenges, goals and objectives, strategies, and PPAs across the five key results areas (Instructions, Research, Extension, Production, and Finance and Administration). There were no discussions on challenges, goals and objectives, strategies in Instruction Services.
5. Include charts in the assessment of structure and staffing pattern (applies to all four key result areas).
6. Ensure discussions on challenges, goals, and objectives, targets, strategies, and programs, projects, and activities (PPAs) per key result area. There were no discussions on these under the Instruction Services.
7. Disaggregate the enrolment and licensure examination trends by course. This will support the prioritization of proposed programs, projects, and activities (PPAs) by college.
8. Provide a brief discussion on the RSU strategic plan 2019-2025 overall framework including subsector goals/outcomes.
9. Enumerate the courses/programs to be accredited by level and year on page 28. Consider presenting the data in tabular format.
10. Revise RSU's overall framework into the following order:
 - a. Filipino's long-term vision
 - b. MIMAROPA's vision
 - c. RSU's vision
 - d. Overall goal specified in the PDP 2017-2022
 - e. Pillar of Pagbabago (Inequality-Reducing Transformation)
 - f. Accelerate Human Capital Development
 - g. Quality Education Accessed
 - h. Subsector goals/outcomes for Instruction, Research, Extension, Production, and Administration
11. Ensure that the identified challenges under the Assessment Section are reflected under the Challenges Section.
12. Review the list of challenges. Some of the challenges may be collapsed into one major challenge. List only the major challenges and provide description for each.
13. Ensure that the strategies will address the challenges and are supportive to the attainment of the identified goals and objectives.
14. Include only the major programs, projects, and activities (PPAs) in the write-up (refer to MIMAROPA RDP 2017-2022 for format). Specific PPAs (with budget) shall be included in the Investment Program (refer to the agency investment program 2017-2022 for template), which is part of the annexes.
15. Include other PPAs that are not categorized as Capital Outlay such as: Formulation of a Faculty Development Plan and Capacity Building/Training/Workshop for Faculty in the agency investment program.
16. Rename the title of the investment program from MIMAROPA Regional Investment Program to Agency Investment Program. The timeline should also be adjusted until 2025 to include budgetary requirements until the end of the seven-year plan period.
17. Include the formulation of a Faculty Development Plan in the proposed PPAs to address the challenge on lack of capability trainings of personnel.

18. Consider mainstreaming gender and development in the identification of priority strategies and PPAs.

19. Consider the template below for the Monitoring and Evaluation Form.

Table : Annual Monitoring and Evaluation

Goals	Objectives	Indicators	Targets	Accomplishment	Percent Difference	Reason for Attainment/ Non-Attainment	Strategies
Instruction							
Research							
Extension							
Production							
Finance and Administration							

20. Discuss the major indicators under the Target sections.

21. Consider the following HEI related indicators under the Performance Indicators and Targets (refer to the MIMAROPA RDP Results Matrix for template), such as:

a. Instruction

- i. Number of curricular programs elevated or retained to: a) Level 4; b) Level 3; c) Level 2; and d) Level 1
- ii. Number of new undergraduate programs offered
- iii. Number of new graduate programs offered
- iv. Number of board toppers
- v. Passing rate in licensure board examinations increased (by course)
- vi. Number of graduates provided with assistance to enroll to reputable review center
- vii. Number of enrollees increased
- viii. Percentage increase on the employability of graduates two years after graduation
- ix. Number of students provided with in-house trainings/seminars
- x. Number of students sent to external trainings/seminars
- xi. Number of student intern sent abroad
- xii. Number of students sent to competitions: a) academic, b) cultural, and c) sports
- xiii. Number of students availing the student financial assistance
- xiv. Number of faculty and students availing the student financial assistance
- xv. Number of faculty/students sent to other universities for exchange faculty/student
- xvi. Number of library materials acquired: a) books; b) periodicals; c) e-book; d) other materials

b. Research

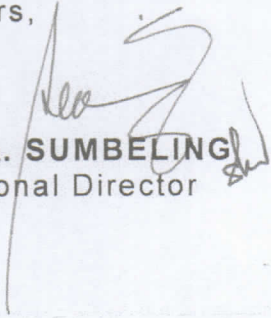
- i. Number of externally funded researches
- ii. Number of researches conducted

- iii. Number of research outputs completed within the original time frame
- iv. Number of faculty members engaged in research with respect to their specializations
- v. Percentage of research outputs presented in regional, national, and international or a within the year
- vi. Number of research outputs utilized by the industry, community, or by other beneficiaries
- vii. Number of researches published in a high impact factor or ISI/Elsevier Scopus/CHED accredited journal
- c. Extension
 - i. Number of faculty trained in extension
 - ii. Number of faculty engaged or conducting extension program
 - iii. Number of IEC materials produced and copyrighted
 - iv. Number of extension papers presented
 - v. Number of published extension papers in refereed journals
 - vi. Number of extension programs conducted
 - vii. Number of persons trained/beneficiaries of the extension program
 - viii. Percentage of partners who rated the extension as good or better
 - ix. Number of Active Linkage and Partnership
- d. Production
 - i. Gross revenue
- e. Finance and administration
 - i. Annual Obligation Rate
 - ii. Annual Disbursement Rate
 - iii. Amount of new grants from funding agencies
 - iv. Number of security guards per campus
 - v. Number of fire extinguishers maintained
 - vi. Number of faculty provided with interventions capacity building, training, or seminar)
 - vii. Number of non-teaching personnel provided with interventions (capacity building, training, or seminar)
 - viii. Number of HE faculty with master's degree
 - ix. Number of HE faculty with doctorate degree
 - x. Number of faculty promoted to higher instruction position
 - xi. Number of faculty promoted to higher assistant professor position
 - xii. Number of faculty promoted to higher associate professor position
 - xiii. Number of faculty promoted to professor position
- 22. Include the page numbers in the table of contents.
- 23. Include the list of tables and figures.
- 24. Ensure proper referencing of tables and figures (titles and sources).
- 25. Include list of acronyms and glossary in the annexes.

For consideration. Thank you and best regards.

Should you need any clarification, kindly contact Ms. Sheryll B. Sarabia, Chief of the Policy Formulation and Planning Division of NEDA MIMAROPA, at telephone number (043) 288-1115 local 404, mobile number 0932-672-1250, or through email at neda4b@gmail.com.

Truly yours,



SUSAN A. SUMBELING
OIC-Regional Director

SHE/jvm