



MACRO VISION CONSULTANCY

TRAINING & CONSULTANCY

COMPANY : ROMBLON STAE UNIVERSITY
Manuel L. Quezon St., Liwanag Odiongan, Romblon

TO : DR. ARNULFO F. DE LUNA
University President
ENGR. BILSHAN F. SERVAÑEZ / Engr. Reynaldo Perez-Ramos, PhD,
ISO Facilitator

STANDARD : ISO 9001:2015

SUBJECT : Notice of consultant's visit

Revision: 0 March 12, 2019

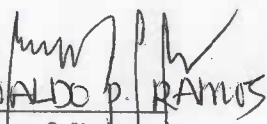
DATE	TIME	ACTIVITIES	THE CLIENT IS REQUIRED TO PREPARE THE FOLLOWING:	Remarks/Venue
March 25-28, 2019	8:00-5:00PM	Documentation Process - Documents checking - Establish Risk Management	Output during the Last coaching - Drafted Procedure Risk Records	MVC will advise the RSU for the time of Arrival, 1 week prior to the visit RSU – Manila tavel is March 29, 2019

- Please send the approved notice of visit to Macro Vision Consultancy. Cancellation shall be done at least three (3) days before the scheduled visit otherwise; our assigned consultant/s will be in your office at the stated date. Likewise, in case of cancellation this shall be documented & approved by the management.

Confirmed by:

Date:

Approved schedule shall be sent to:


REYNALDO P. RAMOS
Print Name & Signature

20 March 2019

Fax number: (02) 8685237

Email Address:

admin@mvconsultancy.info or

macro_viz@yahoo.com